

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD AT THE EAST WILLIAMSTON COMMUNITY HALL ON THURSDAY 5TH DECEMBER 2024

PRESENT

Cllr P Strydom (chair)
Cllr D McIntosh
Cllr Ian Wilkinson
Cllr Jacob Williams
Cllr Charles Hopkinson
Cllr Colin Perry

Cllr Rob Day (tried to attend remotely but could not connect)

The clerk was in attendance (Mrs J Clark-Davies)

APOLOGIES

None

143/24 DECLARATIONS OF INTEREST

None

144/24 MINUTES OF THE LAST MEETING

The minutes of the meeting of 7th November were proposed, seconded and agreed as a true record.

145/24 MATTERS ARISING

The following matters were raised:

- a) **Minute 127/24a)** The application for an Enhancing Pembrokeshire grant to cover Phase1 of the Pentlepoir Play Area upgrade was rejected on the basis that the cost for three items of play equipment seemed high and there was insufficient evidence of community support. The grant application will now be resubmitted once the 2025/26 grant allocation is available in March/April 2025. The revised submission will be for a complete upgrade of the Pentlepoir Play Area.
- b) **Minute 138/24** Ask contractor to cut back brambles growing through fence at Broadmoor.
- c) **Minute 141/24f)** The college students have done quite a lot of work at the JP.

146/24 PUBLIC PARTICIPATION

No members of the public present.

147/24 PLANNING APPLICATIONS

The following planning applications were considered:

- a) **a) 24/0728/PA: Three storey dwelling (in retrospect) on land adjacent 43 Vineyard Vale, Valley Road, Saundersfoot, SA69 9DA** – members did not wish to comment on this application.

- b) **24/0785/PA: Approval of reserved matters at Evening Star Farm, Hill Lane, Kilgetty, SA68 0QY**– no comment.

148/24 UPDATE ON ACCOUNTS TO 30TH NOVEMBER 2024

The following information was circulated:

- a) Bank Account Reconciliations Summary showing a balance of £19,002.81 in the Current Acct, £3,198.63 in the Deposit Acct, £14,593.03 in the Parks account and £5,531.56 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £30,235.04 (net) and expenditure of £22,762.76 (net).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the above financial information be accepted

149/24 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark-Davies – December salary	£299.60
b) PAYE for December	£72.40
c) Google monthly subscription	£1.59
d) Alan Davies Excavator hire for drainage/ground maint.	£535.00
e) Zurich Insurance – additional premium for Kubota tractor	£104.22
f) Cllr I Wilkinson – diesel for tractor	£45.01
g) Easy Websites monthly domain name fee	£36.96
h) Easy Websites web hosting and design services	£300.00
i) Alan Davies path/drainage maintenance etc at JP	£627.00
j) CCF pipe for JP	£64.38

150/24 TO PREPARE DRAFT BUDGET FOR 2025-26

The Council Tax Base had not been received from PCC so draft budgets were set by Council for approval in January. The estimated income was £41,951.00 and expenditure at £44,400. There will be a full discussion in January on whether to increase the precept. It was agreed that grass cutting for JP to be included under the JP Maintenance heading. Also that a new Reserves heading for Traffic Control to be added of £1,000 and £5,000 to be added to play areas reserve heading making a total of £15,000.

RESOLVED: That the draft budget set for 2025-26 be approved in January 2025.

151/24 PLAY AREA INSPECTION REPORTS FOR NOVEMBER

The play park inspection reports had been circulated and a few Medium/high risk items were noted in all parks which will be investigated.

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CORRESPONDENCE

The following correspondence had been received:

- a) OVW – IRPW Draft Annual Report 2025-26 – noted.
- b) PCC Pembs Music Service Review 2023-24 – noted.
- c) OVW – Guidelines about naming domains and websites – noted.
- d) PCC Surface Dressing Programme 2025 – noted.
- e) Publication of consultation papers - Planning resilience and preserving trees.
- f) OVW – News Bulletin - noted
- g) Cllr R Day – streetlight in Cold Inn removed by PCC – Cllr JW advised that he had referred to the loss of some streetlights at the July meeting. Let RD know of this.
- h) Dementia Action Play Survey – Welsh Govt – noted.
- i) OVW – Guidelines about Email and Procurement. – noted.
- j) OVW – 10 Top Things to do for Councils – noted.
- k) OVW Training Dates. – noted.
- l) PCC Budget Consultation for 2025-26 – noted.

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REPORT OF CTY CLLR JACOB WILLIAMS

Cty Cllr Williams submitted the following report:

In highways matters, Cllr Williams referred to the temporary road closure which will prevent traffic going under the railway bridge on Kingsmoor Road, from Monday 9th December 2024 for two nights, between 11pm-6am. This is for tree removal works. Pedestrian access will be maintained as will access for emergency service vehicles, where practicable. The council's surface dressing/patching programme for the coming year will include the stretch of the B4316 road, known as Station Road, from the end of the 30mph section through to Pentlepoir and its junction with the A478. Additionally, the C3129 road from Cold Inn/East Williamston to the crossroads with the A477 trunk road.

The application deadline was fast approaching for parents/guardians of children to register school places for the reception year group starting in September 2025. This covers children born between 1st September 2020 and 31st August 2021. The closing date to register is 31st January 2025, after which date, late applications will still be considered but the delay may have a bearing on the preferred school. The online application form can be found at www.pembrokeshire.gov.uk/schools-and-learning under 'Apply for a School Place'. Applicants will be notified of the allocation of places in April 2025.

Cllr Williams informed the community council that longstanding Pembrokeshire County Council highways department employee, Mr. Darren Thomas, would be leaving the authority after 27 years' service. In his role as PCC's head of infrastructure, Cllr Williams said Mr Thomas would be known by all of the county's town and community councils, and

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wished him well. He is expected to depart in February, to take up the post of head of engineering at the Port of Milford Haven.

RESOLVED: That Cty Cllr Williams be thanked for his report.

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ANY OTHER INFORMATION

- a) It was suggested that some of the funds in reserves should be spent before the end of March on play area improvements and widening of footpaths to reduce footpath damage caused by the tractor wheels.
- b) The fencing at Templebar Road play area needs to be replaced. All quotes etc have been received. To be discussed at January meeting.
- c) Cllrs to send Clerk head and shoulder pics for website.

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DATE OF NEXT MEETING

The next meeting will be held on 9th January 2025 at 7.00pm

The meeting closed at 9.15pm.

Signed.....Chair.....Date

Signed.....Clerk